

Standard Guide for Credentialing for Access to an Incident or Event Site¹

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INTRODUCTION

The purpose of the Standard Guide for Credentialing for Access to an Incident or Event Site (hereafter the guide) is to assist in the credentialing of personnel and the associated activities, which allows for access to an incident² or event site by State, Tribal, local, private sector, and nongovernmental organizations (NGOs). The credentials allowing scene access should be a verification of identity and (by the authority having jurisdiction [AHJ]) that the appropriate training, experience, and qualifications are in place. This guide does not provide any specifications regarding qualifications or training required for said credentials. However, it is recognized that credentialing is a part of resource management and that a credentialed individual is a specified resource.

1. Scope

1.1 The focus of this guide is on the development of guidelines for credentialing for access. The guide addresses the fundamental terms, criteria, references, definitions, and process model for implementation of credentialing or a credentialing program.

1.2 This guide explains and identifies actions and processes that can provide the foundation for consistent use and interoperability of credentialing for all entities.

1.3 This guide describes the activities involved in creating a credentialing framework, which may include a physical badge; however, it does not define the knowledge, skills, or abilities required to gain access to a site or event. This guide does not address a requirement for a physical badge as a prerequisite for a credential. A badge may be an accepted credential across jurisdictional lines and other credentials may be issued by the AHJ at the scene.

1.4 This guide reinforces the importance of controlling access to a site by individuals with the proper identification, qualification, and authorization, which supports effective management of deployed resources.

1.5 This guide relies on the existing rules, regulations, laws, and policies of the AHJ. Regulations identifying personal and private information as public record may differ from a responder's home jurisdiction.

1.6 This guide utilizes the principles of the Data Management Association Guide to the Data Management Body of Knowledge (DAMA-DMBOK) in order to effectively control data and information assets and does not prescribe the use of technology-based solutions.

1.7 This standard does not purport to address all of the safety concerns, if any, associated with its use. It is the responsibility of the user of this standard to establish appropriate safety and health practices and determine the applicability of regulatory limitations prior to use.

2. Referenced Documents

2.1 DAMA International:³

The DAMA Guide to the Data Management Body of Knowledge 2009

2.2 Federal Emergency Management Agency:

Guideline for the Credentialing of Personnel July 2011

National Response Framework⁴ January 2008

NIMS Guide 0002⁵ National Credentialing Definition and Criteria, March 27, 2007.

NIMS Guideline for the Credentialing of Personnel July 2011.

2.3 Department of Homeland Security:

NIMS⁶ December, 2008

Homeland Security Presidential Directive (HSPD)

¹ This guide is under the jurisdiction of ASTM Committee E54 on Homeland Security Applications and is the direct responsibility of Subcommittee E54.02 on Emergency Preparedness, Training, and Procedures.

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² As defined in National Incident Management System (NIMS) 2008.

³ Available from DAMA international, <http://www.dama.org/i4a/pages/Index.cfm?pageid=3364>.

⁴ Available from <http://www.fema.gov/pdf/emergency/nrf/nrf-core.pdf>.

⁵ Available from http://www.fema.gov/pdf/emergency/nims/ng_0002.pdf.

⁶ Available from http://www.fema.gov/pdf/emergency/nims/NIMS_core.pdf.